

DEPOSIT TICKET



- 1. All funds collected by a student group must be deposited on a daily basis to ASB clerk.
- 2. Never send students with deposits.
- 3. A Revenue Potential Form must be submitted with all fundraiser deposits.
- 4. All funds to be deposited must be counted. Indicate the amount deposited by bill/coin type in the appropriate space. Coin wrappers are available in the ASB office.

CLUB/ORGANIZ	ZATION NAME: _								
DATE OF EVENT:			DEPOSIT DATE:						
DEPOSIT DESCI	RIPTION:								
(Indicate how this money was collected, Fundraiser, Activity or Donation?)									
CURRENCY & COINS									
CURRENCY	QUANTITY	AMOUNT	COIN	QUANTITY	AMOUNT				
100.00			1.00						
50.00			1.00						
20.00			.50						
5.00			.10						
2.00			.05						
1.00			.01						
	TOTAL	\$		TOTAL	\$				
Currency	\$		Advisor:						
Coin	\$		Student Treasurer:						
Checks	\$		(For ASB use only)						
Sub Total	\$		Received by:						
Less Change Fund \$ - ())	Receipt #:						
DEPOSIT TOTAL \$			Date:						
Name		Chec	Check # Amount						

CHECKS

NAME:	CHECK #:	AMOUNT:
	TOTAL	\$